

## Work in Progress - Evaluation Sheet

Before the presentation		☺	Complete	Partial	Not at all	☹
1.	You handed in an outline one week in advance. (including at least five sources)					
2.	You keep the appointed date.					
Your presentation						
3.	You talk about the process of collecting relevant information, what was easy and difficult.					
4.	You give some answers to the topic included in your question.					
5.	Your ideas are ordered in a clear and understandable way.					
6.	You explain difficult words to your audience and you are ready to answer questions.					
Language						
7.	You use spoken English and don't read pieces of written English to us.					
8.	You speak freely and haven't memorised your presentation.					
9.	You use correct standard English without serious mistakes. (Pronunciation)					
Additional Material						
10.	You brought along a handout for your classmates (MindMap)					
11.	The visual aids you use support your presentation well.					
12.	They contain no mistakes and are designed clearly.					

